



COUNTY OF LOS ANGELES

DEPARTMENT OF HUMAN RESOURCES

HEADQUARTERS
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MICHAEL J. HENRY
DIRECTOR OF PERSONNEL

June 19, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

APPROPRIATION ADJUSTMENT TO TRANSFER WORKPLACE RETRAINING FUNDS APPROVED IN BARGAINING FOR EMPLOYEES REPRESENTED BY THE SEIU LOCAL 721 (3-VOTE)

IT IS RECOMMENDED THAT YOUR BOARD:

Approve an appropriation adjustment transferring \$31,000 from the Department of Human Resources' Service Employees International Union (SEIU) Local 721 Labor Management Training Fund to Department of Parks and Recreation to implement training programs for employees represented by the Local 721 as approved in bargaining and by the SEIU Local 721 Labor-Management Committee.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

This Office and the SEIU Local 721 Joint Labor-Management Training Fund Committee have identified and approved training programs that require budgetary actions by your Board before the end of Fiscal Year 2006-07. This letter reflects recommended funding allocations to the Department of Parks and Recreation for training to improve communications and interview skills.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

Funding for these programs is consistent with Countywide Strategic Plan objectives related to Workforce Excellence. Management and the SEIU Local 721 Joint Labor-Management Committee recognize the importance of training and career development of employees within the Unit in order to have a stable, highly qualified and effective workforce in the delivery of services to the public.

FISCAL IMPACT/FINANCING

This recommendation will effect the transfer of \$31,000 to the Department of Parks and Recreation for implementation of training programs approved by the SEIU Local 721 Joint Labor-Management Committee.

Funding for this recommendation is available from the Department of Human Resources' SEIU Local 721 Labor-Management Training Fund through the transfer of funds from Non Departmental Special Account.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On November 21, 2006, your Board approved the Memoranda of Understanding, Article 33, with the SEIU Local 721, which authorized \$1.5 million for Workplace Retraining fund activities. The funding is allocated in the following program areas, and managed by Joint Labor-Management Committees:

- Workplace Retraining
- Clerical, Supervisory Clerical and Office Services
- Office Ergonomics

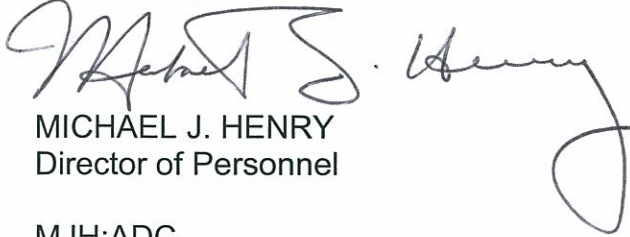
The primary purpose of these funds is to provide retraining for employees adversely affected as a result of organizational restructuring and/or reengineering ordered by the Board of Supervisors. In addition, these parties agreed that the Joint Labor-Management Committee may utilize all or any portion of the training funds to provide training to enhance skills and career development for employees in specific bargaining units represented by the SEIU Local 721.

The purpose of this appropriation adjustment is to allocate funding to the Department of Parks and Recreation to train and/or retrain employees represented by the SEIU Local 721.

IMPACT OF CURRENT SERVICES (OR PROJECTS)

Approval of this recommendation would allow your Board to provide training and/or retraining to employees represented by the SEIU Local 721 as previously specified.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Michael J. Henry", is written over the typed name and title.

MICHAEL J. HENRY
Director of Personnel

MJH:ADC
EES:EPG
Attachments

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors
Auditor-Controller
Parks and Recreation

BA-FORM

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
HUMAN RESOURCES

DEPT'S.

NO.

June 8, 2007

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO
ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR

ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2006-07**3-VOTE****SOURCES:****DEPARTMENT OF HUMAN RESOURCES**

Services and Supplies

A01-HM-11201-2000

31,000

NON DEPARTMENTAL SPECIAL ACCOUNTS

Services and Supplies

A01-BS-13690-2000

31,000

USES:**PARKS & RECREATION**

Services and Supplies

A01-PK-27640-2000

31,000

DEPARTMENT OF HUMAN RESOURCES

Services and Supplies

A01-HM-11201-2000

31,000

JUSTIFICATION

The purpose of this appropriation adjustment is to allocate funding to the Department of Parks and Recreation to train and/or train employees represented by SEIU Local 721 through the transfer of funds form Non Departmental Special Account.


BUDGET OFFICER

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR---	ACTION	APPROVED AS REQUESTED	AS REVISED
✓	RECOMMENDATION	JUNE 8, 2007	W. Kibbawry
UDITOR-CONTROLE BY	APPROVED (AS REVISED):	20	CHIEF ADMINISTRATIVE OFFICER
NO. 275	BOARD OF SUPERVISORS	BY	DEPUTY COUNTY CLERK
	JUNE 8, 2007		